

Alamo-Lafayette Cemetery District

An Independent California Special District

3285 Mt. Diablo Blvd./P.O. Box 1955 • Lafayette, California 94549 • (925) 284-1353

**MINUTES
REGULAR MEETING
SEPTEMBER 8, 2025
12:00 P.M.**

Meeting was held at the District Office located at 3285 Mt. Diablo Blvd., Lafayette, CA 94549

CALL TO ORDER – The meeting was called to order at 12:02 p.m. by Trustee McCosker.

PLEDGE OF ALLEGIANCE

ROLL CALL Present: Trustees - Steven Bolen, Paul Gardner and Trustee/Chair Mary McCosker. District's legal counsel Ian Rambarran, attended by phone for the Closed Session portion of the meeting. Staff: District Manager Patricia Howard. Primo Facchini and his staff member Samantha attended the meeting at 1:17 pm., after the closed session.

PUBLIC COMMENTS – None

ADOPTION OF AGENDA – It was moved by Gardner, second by Bolen to adopt the agenda as presented.

Vote: Ayes – Gardner, Bolen and McCosker. Nays – 0

CORRESPONDENCE

CAPC – October Area Meeting

CCC – Supervisor Andersen's weekly newsletters, Notice of meeting and agenda

CCSDA – Notice of September Bimonthly meeting

CSDA – eNews updates, Brown Act overhaul, Open Forum, Take Action Brief, Board Secretary Conference, General Manager Leadership, Numerous Webinars

CCTA – County wide transportation outreach plan

EBMUD – Water budgets, Usage, Water Wednesday and Upcoming Lafayette Reservoir Projects

EBRPD – September Park Explorer

LAFCo – Agenda and Meeting September 10, 2025

Lafayette Historical society – Newsletter

Museum of the San Ramon Valley – First People of California, Totally Trains and Virtual - SF Gold Rush Sunken Ships

PCA – Newsletter and Conference Wrap

SDRMA – President's Special Acknowledgement Award to Patricia Howard for Property / Liability Program, District Digest, various Webinars and September Risk Control & Safety

Marilyn Macky Letter – Mrs. Macky is concerned about the dirt on her headstones in the Alamo Cemetery and would like to know why wild grass can't be planted?

Triennial Report

HOWARD'S REPORT

I watched the Lafayette Historical Society's Prohibition webinar. It was really interesting, and it had a lot of pictures of Lafayette from the early 1900's and many names of people buried in the Cemetery.

Primo removed the tree cable in the Lafayette Cemetery hill.

Reminded Primo about the costs for the repairs and or updates to both cemeteries.

Reached out to the District's CPA, who performs the annual audit for a referral on a company that can estimate the endowment amount needed for when the District has no further sales.

I forwarded the Endowment Fund's interest report that I requested from the CCC Auditor / Controller to Supervisor Andersen's Chief of Staff Jennifer Quallick, with no response.

Sod has been placed in the front lawn. However, we have a racoon lifting the newly placed sod looking for grubs.

Water – The District is still having trouble with numerous broken pipes and leaks in the Lafayette Cemetery.

City of Lafayette / Lafayette Highlands Apartments / Easement - contacted Legal Counsel regarding the City of Lafayette; their easement and the storm drain that runs through the Lafayette Cemetery.

The District needs a new lowering device.

AUHSD Students will start on Wednesday September 10, 2025, at 9:30 am and will work for an hour every Wednesday.

Last Tuesday, September 2, 2025, while meeting with a family at the Alamo Cemetery, there was a woman whose car was blocking the middle road, by parking in the opposite direction. She had three dogs who were all unleashed and running wild. Two of her dogs charged at me. I asked her to leash them and to move her car, but instead of leashing her dogs, she screamed at me, cussing the whole time and was very aggressive. She refused to move her vehicle which was blocking my vehicle in. I contacted the police. I believe this to be the same person we have received numerous past complaints about, that lets her three dogs roam freely without using a leash.

APPROVAL OF MINUTES – It was moved by Bolen, second by Gardner to approve the regular meeting minutes of August 11, 2025, as corrected with the removal of the following: *(Please note I have always worked part-time and did not receive a retirement from ALCD until 2018, 24 years after I started and I will retire on approximately \$1000 to \$2000 per month depending upon my retirement date. At BBKUCD if I work until I am 67 and retire, I will receive approximately \$1000 per month.)*. Vote: Ayes – Bolen, Gardner and McCosker. Nays – 0. September Special Meeting Minutes are tabled to the October regular meeting.

FINANCIALS –

- a. It was moved by McCosker second by Bolen to approve the August 2025 warrants as presented. Vote: Ayes – McCosker, Bolen and Gardner. Nays – 0
- b. Monthly Financials for June and July 2025 were given to the Board.

OLD BUSINESS

- a. **CONSTRUCTION UPDATE** – Primo updated the Board on the current construction progress. He will have a better idea of what the district's work will cost.
- b. **CLOSED SESSION** – (Pursuant to California Government Code § 54957) 12:03 pm. Continuation of Howard's review. Persons in the closed session – Trustee McCosker, Gardner, Bolen and the District's Legal Counsel Ian Rambarran, attended by telephone per the Board's request. At 12:41 pm., District Manager Howard was called into the review / Closed Session.
OPEN SESSION; Return to open session – (Pursuant to California Government Code § 54957.1) 1:11 pm. Nothing to report.

NEW BUSINESS

- a. **LETTER FROM THE DISTRICT MANAGER TO THE BOARD** – The Board acknowledged the letter submitted by the District Manager Howard.

COMMENTS FROM TRUSTEES

McCosker will reach out to Mrs. Traverso to see if her son would look at the Eucalyptus trees in the Lafayette Cemetery. McCosker responded to Sue Mott's letter. The Tatzin's complimented McCosker on their good experience with Office Assistant Gonzalez and District Manager Howard.

ADJOURN MEETING – 3:51 pm.

NEXT MEETING: October 13, 2025, at 12:00 P.M. held at the District Office, with a special closed session regarding Howard's review, in the days before the regular meeting and another closed session at noon before the regular meeting.