

Alamo-Lafayette Cemetery District

An Independent California Special District

3285 Mt. Diablo Blvd./P.O. Box 1955 • Lafayette, California 94549 • (925) 284-1353 Fax (925) 284-4144

MINUTES REGULAR MEETING FEBRUARY 12, 2018 1:00 P.M.

CALL TO ORDER

The meeting was called to order at 1:05 p.m. by Trustee Flood. *Present:* Chairperson/Trustee Nancy Flood, Trustee Carolyn Thiessen, Trustee Mary McCosker and District Manager Patricia Howard.

APPROVAL OF MINUTES

It was moved by Flood, second by Thiessen to approve the January minutes as presented. *Vote:* Ayes –Flood, Thiessen and McCosker. Noes – 0.

PUBLIC COMMUNICATIONS

None.

CORRESPONDENCE

CCCSDA – Nomination and October Minutes
CSDA – e-Newsletters and updates
LAFCO – Notice of Meeting, Budget and email list
PCA – Equipment Show
SDRMA – Newsletter and Questionnaire
Print Out -\$18,318

DISTRICT MANAGER'S REPORT

I have completed the Conflict of Interest Form 700. EBMUD finally removed the dirt that their contractor David Arlington leveled in front of the Lafayette Cemetery without permission. Mel Lewis, Cordeiro Concrete Products, has finally retired after 25 years of selling niches. Water has been consistently running on the Lafayette Cemetery's southern property line and Staff could not locate the source of the leak anywhere on District property. The water is coming from broken pipe under the road on the Lafayette Highlands Apartment complex. The Lafayette Pointe Condo's Eucalyptus trees which line the east side of the Lafayette Cemetery, are posing safety and potential fire hazards. A tree branch from one of these Eucalyptus' fell and nearly injured cemetery patrons. I was able to locate the Home Owners Association, Common Interests Management and emailed property manager Marissa Hunter with my concerns. She finally responded after several emails and said she would forward this request to the correct person. To date, I have not received a reply.

TRUSTEES REPORT

THIESSEN – Drove through both cemeteries, both had people walking in them and they looked very nice.

FLOOD – Attended the CCSDA meeting on January 22, 2018 and saw former employee Cecilia Goff there. We sat together, and it was very nice seeing her. While here in Lafayette visiting my family, there was a man here who stayed in his car.

MCCOSKER – No report.

OLD BUSINESS

None.

NEW BUSINESS

EMPLOYEE RETIREMENT

Howard requested that the Board consider changing the current retirement plan as it is a low interest-bearing account and not adequately sustainable. Various options were presented to the Board. A previous Board discussed and directed the DM to research retirement options, such as CalPERS and CCCERA, that were more consistent with other agencies, but settled on the current 457(b) plan because of a contact a former chairperson made at a CAPC meeting.

Howard requested that the Board consider changing the existing 457(b) Deferred to a 401(a). She also asked the Board to consider increasing the current investment to the maximum amount of \$24,500. This will provide a more sustainable retirement option whereas the existing plan will not allow Howard to retire.

After discussion, McCosker stated that she would like to do more research and explained that she would consult with her husband before she made any decisions. The Board then directed Staff to bring this item back to the March Board meeting.

WARRANTS

It was moved by Thiessen, second by McCosker, to approve the January warrants as presented. *Vote:* Ayes – Thiessen, McCosker and Flood. Noes – 0.

NEXT MEETING

Monday, March 12, 2018, at 1:00 P.M.

ADJOURNED

2:35 p.m.