

Alamo-Lafayette Cemetery District

An Independent California Special District

3285 Mt. Diablo Blvd./P.O. Box 1955 • Lafayette, California 94549 • (925) 284-1353 Fax (925) 284-4144

**MINUTES
REGULAR MEETING
SEPTEMBER 10, 2018
1:00 P.M.**

CALL TO ORDER

The meeting was called to order at 1:07 p.m. by Trustee Flood. *Present:* Chairperson/Trustee Nancy Flood, Trustee Mary McCosker, Trustee Carolyn Thiessen and District Manager Patricia Howard.

APPROVAL OF MINUTES

It was moved by Thiessen, second by McCosker to approve the August minutes as presented. *Vote:* Ayes – Thiessen, McCosker and Flood. Noes – 0.

PUBLIC COMMUNICATIONS

None.

CORRESPONDENCE

CSDA – e-Newsletters, Annual Meeting, Secretary training and open forum digest

LAFCO – Notice of Meeting

SDRMA – Workers Comp Refund

CCSDA – CCSDA Grassroot Action Brief, CSDA Meeting and October Meeting

Print Out – \$139,936.04

DISTRICT MANAGER'S REPORT

Contacted numerous Electricians to obtain bids to install electricity and security cameras at the front entrance of the Lafayette Cemetery. Three responded and only one came for the scheduled meeting. Listed the open position on Craigslist – no response. Brandon Collins with Nigro & Nigro Accountancy has scheduled an onsite visit for the annual audit on Wednesday September 5, 2018. Purchased a server to load all our preneed and burial information into. The server will give District staff access to all our records anytime we are offsite. I will attend the CSDA Meeting in Palm Springs the last week of September.

TRUSTEES REPORT

MCCOSKER – Lafayette School will be coming for tours this fall, then no tours until the Spring. Cemetery looks nice.

THIESSEN – Drove through the Cemeteries and they look nice. Some of the steps and handrails need to be replaced. Thiessen will not be able to attend the October Meeting as she will be out of town.

FLOOD – Drove through the Alamo Cemetery last Monday everything looked good. Spoke with Grounds Keeper Martin Alcala, very nice fellow.

OLD BUSINESS

No Old Business

NEW BUSINESS

WARRANTS - It was moved by McCosker, second by Thiessen to approve the August warrants as presented. *Vote:* Ayes – McCosker, Thiessen and Flood. Noes – 0.

NEXT MEETING

Monday, October 8, 2018, at 1:00 P.M.

ADJOURNED

2:43 p.m.