

Alamo-Lafayette Cemetery District

An Independent California Special District

3285 Mt. Diablo Blvd./P.O. Box 1955 • Lafayette, California 94549 • (925) 284-1353 Fax (925) 284-4144

**MINUTES
REGULAR MEETING
OCTOBER 9, 2023
1:00 P.M.**

Meeting was held at: 520 McBride, Lafayette, CA 94549

CALL TO ORDER – The meeting was called to order at 1:00 p.m. by Trustee/Chair Flood.

PLEDGE OF ALLIGENCE

ROLL CALL Present: Chairperson/Trustee Nancy Flood, Carolyn Thiessen, and Trustee Mary McCosker.
Staff: District Manager Patricia Howard.

ADOPTION OF AGENDA – It was moved by McCosker, second by Thiessen to adopt the agenda as presented. *Vote:* Ayes – McCosker, Thiessen, and Flood. Nays – 0

APPROVAL OF MINUTES – – It was moved by McCosker, second by Flood to approve the minutes of August 14, 2023, as presented. *Vote:* Ayes – McCosker and Flood. Nays – 0. Abstain – Thiessen.

PUBLIC COMMENTS – None

CORRESPONDENCE –

CSDA – Legal updates, e-Newsletters, Secretary Training and Webinars

CAPC – Area Meeting, newsletter, and updates

SDRMA – Kaiser medical billing updates and compliance

PCA – Area meeting

FINANCIALS –

- a. It was moved by Thiessen, seconded by McCosker to approve the September 2023 warrants as presented. *Vote:* Ayes – McCosker, Thiessen and Flood. Nays – 0.
- b. Monthly Financials were given to the Board
- c. District fund balance - \$169,242.64

OLD BUSINESS

- a. **No Old Business**

NEW BUSINESS

- a. **Tanaka Design Group** – Proposal for District cemetery’s improvements. It was moved by Thiessen and second by Flood to approve the Alamo Cemetery Phase 1 – Design and Development contract. *Vote:* Ayes – Thiessen, Flood and McCosker. Nays – 0.

COMMENTS FROM TRUSTEES

McCosker – Spoke with Supervisor Andersen and her staff member Jennifer Quallick about the District. She also spoke with Larry Blodgett about the upcoming open trustee position. He is interested.

Flood – Has submitted her resignation to the Board of Supervisors effective November 2, 2023.

ADJOURN MEETING – 2:21 P.M.

NEXT MEETING: November 13, 2023, at 1:00 P. M. will be held at the District Office